

POLICY AND PROCEDURES MANUAL

Policy: Winter Road Maintenance	Policy No: 7.15	
Section: Miscellaneous	Effective: September 28, 2010	
	Revised:	
Approved by: Resolution No. 2010-367	Page: 1 of 2	

1 OBJECTIVE AND GOAL

The goal of the Township of Chisholm Winter Road Policy is to set an acceptable winter road maintenance standard and level of service. The Public Works Department is responsible for maintaining all Township roads in a safe and usable condition. It is acknowledged that this policy is to be used as a guideline only, and that conditions may occur which will prevent the achievement of the level of service described in the policy. The Township is required to maintain the roads according to the Minimum Maintenance Standards on Municipal Highways, Ontario Regulation 239/02, as amended.

2 PRIORITY

- 2.01 The Township of Chisholm Winter Road Maintenance Policy describes the maintenance standards and procedures based on a priority system according to road class and public need. Snowplowing and sanding/salting operations will be initiated according to a priority system that takes into account the volume of traffic on the road and the importance of the road in the overall road system.

3 ROADS

3.01 Sanding/Salting

At minimum, sanding/salting equipment will be dispatched according to the Minimum Maintenance Standards for Municipal Highways, Ontario Regulation 239/02, as amended.

3.02 Snowplowing

At minimum, snowplowing equipment will be dispatched according to the Minimum Maintenance Standards for Municipal Highways, Ontario Regulation 239/02, as amended.

4 WINTER PATROL

- 4.01 In an effort to monitor road conditions, a member of the Township of Chisholm staff will be patrolling Township roads throughout the winter months between November 15th and April 15th according to the Minimum Maintenance Standards for Municipal Highways, Ontario Regulation 239/02, as amended.

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5 DRIVER TRAINING AND VEHICLE OPERATION

- 5.01 The Township will ensure that operators of all vehicles and equipment are appropriately licensed and trained.
- 5.02 Operators will abide by all traffic regulations and will operate their vehicle and equipment in a safe and courteous manner.

6 PROPERY DAMAGE

- 6.01 Any damages to mailboxes due to Township snow removal forces may be repaired or replaced by the Township of Chisholm. Should a replacement be required, the mailbox will be replaced with a standard metal non-decorative mailbox. Residents are reminded that all mailboxes are to be located at a minimum of forty-two (42) inches above grade as measured from ground level to underside of mailbox; a minimum of 16' from the centerline of the road to the shoulder; and located on their own property.

7 HOW CAN RESIDENTS HELP?

To assist the Township of Chisholm Winter Road Maintenance Policy, residents are requested to:

- Refrain from parking vehicles on any roadway within the Township of Chisholm.
- Refrain from depositing snow or ice onto the roadway.
- Reduce speed and drive cautiously according to weather conditions.
- Ensure that garbage bags and receptacles are not placed on the road.
- Ensure that children do not play where snow is piled at the side of the road or near snowplows, sanders, loaders or tractors.